

School Improvement Grant

Revision Process

February 8, 2011

Overview

- Purpose
- Regional revision meetings
- School Improvement revision process

Regional Revision Meetings

- Tuesday, February 22, 2011 – Memphis, TN
- Wednesday, February 23, 2011 - Madison, Bradford,
Henderson, Lauderdale
- Thursday, February 24, 2011 – Nashville, TN
Metropolitan Nashville, Maury Co.
- Friday, February 25, 2011 – Knoxville, TN
Knox, Hamilton
- Week of February 28 – March 4, 2011 – TBA
Union, Monroe, White, Sequatchie, Campbell, Loudon

Regional Meetings - Agenda

Morning Sessions

- 8:30 to 10:00
4 schools
- 10:00 to 11:30
4 schools

- Number of schools may
vary

Afternoon Sessions

- 12:30 to 2:00
4 schools
- 2:00 to 3:30
4 schools

-Number of schools may
vary

Who Should Attend?

- LEA School Improvement Coordinator
- Federal Programs Director
- LEA Fiscal Representative

What to bring?

- Completed budget justification sheets for all schools requesting revisions
 - NOTE: if the LEA reserved funds and wishes to revise, include budget justification sheets for LEA as well.
- SIG Budget Spreadsheet, reflecting the revisions found on the budget justification sheets
- School-level worksheets not required but for your reference

Getting Started.....

- School-level Revision Worksheet
- Budget Justification pages
- Reviewed and allowable budget

School-level Worksheet

- The LEA School Improvement Grant Coordinator should communicate with each school to identify items in need of revision.
- SIG Coordinator should work with schools to complete the school-level worksheet prior to regional workshops.
- LEA personnel will present all school-level changes at regional workshops.
- Your SIG Coordinator will receive this document via email later today from Rhonda Boyce.

Budget Justification Pages

Original Submission is “above the line” and is not used for revisions.

Budget Justification for Professional Development Activities Including Travel													
LEA: Sample School District				School Improvement Coordinator: Jane Doe									
School: Sample Middle School				Date: July 24, 2010									
On the line below, state and provide the number of the TSIP goal that provides the justification of the professional development activities described below.													
Goal: (Limit one goal per page) GOAL 1: The percentage of all students scoring proficient and/or advanced on the TCAP Reading/ Language Arts Assessment will increase by 5% from 84% in 2009 to 89% in 2011 to meet the NCLB benchmark of 100% by 2014. Achievement for SWD will increase by 4% from 66% to 70% or higher. Achievement for LEP students will increase by 3% from 68% to 71% or higher. Proficiency for African American and Hispanic students will increase by 3% from 81% to 84% or higher.													
Date	Version	Title and brief description of Professional Development Activity	Person/s or Agency Responsible for Activity Delivery and Support	Target Audience- List persons and/or positions who will receive training.	Target Date/s, Duration and of Activity	Follow-Up Activities, Dates, Attendees	Travel Involved for Attendees (Yes/No)	Amount SIG Funds Allocated	Amount RTTT Funds (Renewal Schools Only)	Comments (for SDE use only)	Grant Monitoring (for SDE use only)	Increase	Decrease
7/24/2010	Original Submission	Instructional Facilitators from Johns Hopkins University will provide in-classroom support which includes modeling, troubleshooting, peer coaching, meeting with small groups of teachers to go over upcoming lessons, and making sure that teachers have the supplies and materials necessary to implement the program.	Talent Development , Administration, Literacy Coach and Reading Tutor	All Reading/LA Teachers. Literacy Coach/Reading Tutor	Aug. 11th 2010, Aug 13th 2010 *Additional dates will be scheduled	The TDMGP MODEL provides: *15 days of on-site training, in-class coaching, and consultation per subject from instructional facilitators, video conferencing and continuous e-mail and phone calls. To be determined when contract is approved. Professional development services include initial planning meetings, and customized follow-up on-site training. Sessions held during school year are coordinated with the available school professional development calendar. Actual PD dates TBD.	No	\$26,250.00					
		Talent Development Middle Grades -Whole School Reform Model Partnership Fee	TDMG - Kathy Nelson, Administration, Leadership Team	All Teachers in all content areas	Covers 2010-2011 school year	Administration and Analysis of annual student and faculty climate survey; TDMG facilitator reports; attendance, achievement, and promotion data	No	\$5,000.00					
		Savvy Readers - Extra Help Reading Lab (TDMG) intervention piece to provide remediation on-site for students who are below proficiency	Talent Development , Administration, Literacy Coach and Reading Tutor	All Reading/LA Teachers. Literacy Coach/Reading Tutor	Aug. 11th 2010, Aug 13th 2010 *Additional dates will be scheduled	The TDMGP MODEL provides: *15 days of on-site training, in-class coaching, and consultation per subject from instructional facilitators, video conferencing and continuous e-mail and phone calls. To be determined when contract is approved.	No	\$26,250.00					
		Sample Middle TUESDAY meetings - required before school professional development meetings every Tuesday to fully implement the whole school reform model strategies and curriculum pieces, discuss data, student progress, instructional needs, plan (Teacher Stipends)	Apollo Admin. and Leadership Team/Coaches in conjunction with TDMG	All Teachers in all content areas	August 2010 through May 2011	Every week on Tuesday morning throughout the year to discuss data, student progress, curriculum, strategies and tools, climate,	No	\$63,635.00					
								\$94,885.00	\$26,250.00				

Original Submission:

No Changes made “above the line”

- Revision 1 will go below the red line, completing **all** applicable columns.
- Revisions allowed only on approved items/activities.

Step-by-step: justification pages

- 1. Enter the date and revision number
- 2. Enter all requested information (description, etc.)
- 3. Change the amount to reflect the updated SIG funding amount (column I)
- 4. Enter the amount of the funding change in either the Increase or Decrease (columns M and N)
- 5. Repeat steps 1-4 for the next item to be revised

Step-by-step: budget

- 1. Identify where the revised items are budgeted in year one (series and line-item)
- 2. Re-budget all revised items to reflect changes.
- NOTE: It is strongly advised that a fiscal representative from your district is available during the regional workshops for this step in the process. A new reimbursement request form must be created – reflecting the revisions.

Additional Information...

- The amount of the increase must match the amount of the decrease in order for the budget to balance.
- **No funding changes from SIG to RTTT will be allowed.**
- Be sure to bring budget justification pages for all sections:
 - Professional Development
 - Field Trips
 - Personnel
 - Equipment, Supplies, and Materials

Additional Information / Guidance

School Improvement Guidance:

<http://www2.ed.gov/programs/sif/sigguidance11012010.pdf>

School Improvement Monitoring Document:

<http://www2.ed.gov/admins/lead/account/monitoring/sigmonтол2011.pdf>

Questions??

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